



Return Material Authorization (RMA) Request Form					Instructions	
Customer # :		Date :			1. Fill out the RMA request in its entirety 2. Incomplete Requests will be returned 3. Email your request to: RMA@SundbergAmerica.com Or Fax to: 800-344-3309	
Company:						
Address:						
Address:						
City:		State:	Zip:		4. Please provide the preferred delivery method for your RMA # (see below)	
Email Address:						
Phone:		Fax:				
	Return Code	Part Number	Invoice Number	Invoice Date	Quantity	PO Number (if needed)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
Return Code:	A: Core Return	B: Warranty Return	C: Damaged Part	D: Shortage	E: Flat Return	
<p>All returned parts must be unused and returned in the same new condition in which they were originally received. All parts must be in the original packaging, and include proof of purchase. Any items returned used, damaged in any way, or missing components will not be refunded. Returns are subject to a 20% restocking charge after 60 days from the date of purchase. Special order parts are not eligible for return. No returns will be accepted on any installed parts.</p>						
Please send Approved RMA # to:			Contact Name:			
Email:			Fax:			

Returns without a valid RMA number will not be accepted.